

# PROFESSIONAL NURSING PROGRAM

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*2019-2020 Course Syllabus*

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**Office Hours:** 7:15 – 7:40 AM or 2:00 to 2:50 PM

**COURSE DESCRIPTION:** *This program is designed for senior students who have identified nursing as a clear career goal. Students who have completed high school biology, chemistry and algebra II with a C or better grade or Bioscience with teacher recommendation, and have a minimum 2.5 GPA to be eligible for this class. Drug screening, TB skin test, background check and proof of immunizations are required for clinical placement. Students must provide their own transportation for clinical experiences.*

**INSTRUCTIONAL PHILOSOPHY:** *This program will help prepare students for professional registered nursing at the college level. Students will be introduced to nursing as a profession, and focus on essential competencies for pre-nursing students to develop for success in the nursing major. Students will spend a portion of class time in a skills lab setting and have the opportunity for actual clinical experience in a local hospital upon exhibiting characteristics of professionalism.*

## **ESSENTIAL STANDARDS:**

***Upon completion of this program the student should be able to:***

- 1. Communicate ideas about nursing with some control of process through multiple modes (e.g. oral, written, technology, media)*
- 2. Apply factors for successful teaming skills.*
- 3. Demonstrate critical thinking skills with application to lifelong learning, nursing reasoning and the nursing process*
- 4. Demonstrate awareness of personal values required of the nursing profession and ethical principles in health promotion*
- 5. Comprehend the designated domain of knowledge regarding an outcomes based nursing curriculum*
- 6. Utilize concepts of health populations, health system delivery, determinants of health, cultural competence, and health promotion for the family and community.*

7. *Recognize criteria for effective communication between nurse-patient and aspects of the therapeutic relationship.*
8. *Classify factors needed for effective collaboration to improve quality of population health.*
9. *Describe the educational and career opportunities within the profession of nursing*
10. *Use the vocabulary of medical terminology as it relates to body systems, structures and related diseases*
11. *Apply the concepts of medical math as related to: comparing metric, apothecary, and household systems of measurements, interpreting medical abbreviations, routes and times of medication administration, drug labels and packaging, and administering medications correctly and safely*
12. *Demonstrate accurate procedures and knowledge of basic health care skills.*
13. *Demonstrate an awareness of individual/system factors that impact quality and safety*
14. *Demonstrate an understanding of the importance of personal wellness of the nurse*
15. *Demonstrate competency in C.P.R. and First Aid*
16. *Develop effective study skills, test taking skills and reduction of test anxiety.*

#### **MAJOR ASSIGNMENTS/PROJECTS:**

1. *Create personal philosophy of nursing paper*
2. *Complete self-care assessment paper*
3. *Complete values paper*
4. *Work in groups to prepare and present teaching projects at health fairs*
5. *Demonstrate professionalism skills*
6. *Analyze/review of professional journal articles*
7. *Complete medical math: practice exercises, labs and tests*
8. *Complete medical terminology practice: exercises, labs and tests*
9. *Demonstrate CPR and First Aid skills for certification*
10. *Complete comprehensive simulation experience*
11. *Construct a comprehensive portfolio*

**ASSESSMENT PLAN:** *Quizzes, exams, journal entries, case studies, written papers, presentations and group projects will be utilized as assessment tools. Daily formative assessments such as journaling, exit slips, and lab check-offs will be also be utilized. Summative assessments will be given, including a Professionalism Scoring Guide and a performance simulation final at the end of first semester, and a final portfolio project and performance simulation experience will be completed at the end of second semester.*

**DUAL CREDIT OPPORTUNITIES:** *Offered to eligible students according to Coordinating Board Higher Education. Additional costs apply for dual credit.*

- **Biology 150** – *Medical Terminology, Metropolitan Community College, 2 credit hours*
- **Nursing 1700** – *Introduction of Professional Nursing, University of Central Missouri, 1 credit hour*

- **Nursing 2710**– *Intro Nursing Applications Across the Lifespan, University of Central Missouri, 1 credit hour*
- **Nursing 2000** – *E-Health and Cyber Wellness, University of Central Missouri, 2 credit hours (offered online second semester)*

**TEXTBOOKS:**

*Textbooks and/or E-Books are issued by the school on a loan basis and are to be returned at the end of the school year in good condition. The student will be charged, at replacement cost, any book that has been loaned and not properly returned.*

*Alfaro-LeFevre, R. (2006). Applying nursing process: A tool for critical thinking. Philadelphia: Lippincott Williams & Wilkins.*  
*Buchholz, S. (2016). Henke’s Med-Math, Drug Calculations Preparations and Administration (8th Ed.). Wolters Kluwer*  
*Lipe, S. & Beasley, S. (2004). Critical thinking in nursing. Philadelphia: Lippincott Williams & Wilkins.*  
*Turley, S.M. (2014). Medical Language. New Jersey; Pearson Education.*  
*Yoost, B. & Crawford, L. (2016) Fundamentals of nursing. St. Louis, Missouri: Elsevier, Saunders.*  
*Silvestri, L. A. and Silvestri, A. (2018) Strategies for Test Success. St. Louis Missouri: Elsevier, Saunders*

**GRADING POLICY:** *Grades will be figured using the Summit Technology Academy approved grading scale. Grades are cumulative throughout the semester. The grade will be based on the following points: daily work, projects and lab assignments, tests and quizzes. A comprehensive final will comprise 10% of the semester grade.*

*The following standardized grading scale is used for STA:*

<i>96% - 100% = A</i>	<i>67% - 70% = D+</i>
<i>90% - 95% = A-</i>	<i>63% - 66% = D</i>
<i>87% - 89% = B+</i>	<i>60% - 62% = D-</i>
<i>83% - 86% = B</i>	
<i>80% - 82% = B-</i>	
<i>77% - 79% = C+</i>	
<i>73% - 76% = C</i>	
<i>70% - 72% = C-</i>	

*Colleges use a four point system of grading (A =4, B =3, C=2, D=1, and F=0)*

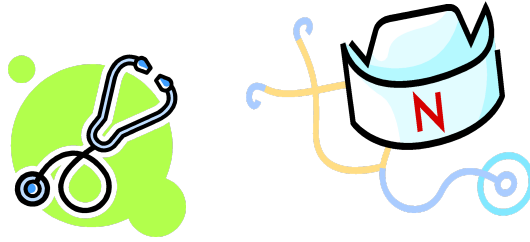
**TUTORING/EXTRA HELP PLAN:** *STA utilizes a pyramid of interventions in order to ensure students successfully meet the course requirements. Tutoring or extra help can be obtained by contacting the STA teacher through email, phone or a student management system (such as Blackboard). The teacher will provide either immediate, help, set up a time to meet, or utilize an online video conference method.*

**ATTENDANCE POLICY:** *Regular attendance reflects dependability. The experience gained by students in the laboratory cannot be duplicated in the event of absences. **Summit Technology Academy's policy may differ from that of the home school and will be in effect for the period of attendance at STA.***

*A student shall be allowed no more than nine (9) absences, excused or unexcused, per semester in any one class. When a student reaches 9 days, the school will send an informational letter to the parents regardless of prior contact by phone or conference. The letter serves as notification of the number and type of absences by the student in each class. On the tenth (10) absence, in any one class, the student will not earn credit for that class. Students will have the opportunity to work with their administrator or teacher to make up missed time prior to the end of the semester. If a student still has 10 or more absences at the conclusion of the semester the student will be required to complete an attendance waiver appeal. A waiver to maintain full credit must be submitted by the end of the semester. This waiver should include documentation of illness, funeral, or family emergency from a medical doctor, dentist, minister, or other official source. The waiver should be turned into the attendance office.*

**ELECTRONIC GRADEBOOK/PARENT CONNECT WEBSITE:** *Grades are updated on a weekly basis. The Parent Connect website address is <http://pc.leesummit.l12.mo.us>*

**ACADEMIC LETTERING:** *Any student who has maintained 95% or above for first semester, through the fifth grading period, and met the attendance requirements will receive an academic letter.*



## ADDENDUM TO COURSE SYLLABUS

### *Welcome to the Professional Nursing Program!*

This course prepares senior students for professional nursing at the college level. The program will include independent study as well as group projects. Nursing career exploration, review of nursing history, pharmaceutical math, medical terminology, C.P.R. and first aid training is also included. The program will introduce students to the nursing process, nursing documentation, effective communication and medical ethics. Students will practice clinical skills in the two simulation labs. A variety of clinical skills will be introduced such as aseptic technique, vital sign assessment, personal hygiene skills, patient transferring, nutritional needs and medication administration.

#### *Upon completion of the course students will have the following certifications:*

American Heart Association, Healthcare Provider C.P.R. Certification in Adult/Child/Infant and AED (automatic external defibrillator)

American Heart Association First Aid Certification

### *Professional Nursing Student Guidelines*

**Excused absence make-up work:** Students will have one class day for make-up work for each class day absent. If you are absent on a day that a lab assignment is completed you will need to make arrangements with your teacher to make up the lab before or after school.

**Unexcused absence make-up work:** If absence is not excused, students have one day to make arrangements to do make-up work. If parent/guardian does not call within 3 days the absence will be considered unexcused. Each unexcused absence will result in a 1% grade

reduction at the end of the semester. See STA Handbook for further clarification of excused/unexcused absences.

**Tardies:** Students must receive a pass from the front office before coming to class. After 4 tardies in a semester discipline will occur and could result in the possible loss of driving privileges and clinical placement.

**Absences on test day:** Any student who is absent on test day will need to take the test on the day he or she returns to class.

**Late work:** As this is a college preparatory course, work is expected to be submitted by the due date, no late work will be accepted.

**Teamwork:** Students will be working in groups for many projects and assignments. Students are expected to treat classmates with respect and work effectively in groups.

**Working in class:** This is a college preparatory course, students are expected to be able to work and study independently and use in class-time effectively.

**Food in the classroom:** Students should eat breakfast or lunch before coming to class. Student commons areas are available for students to eat breakfast or lunch before class. Students may bring a drink bottle with a lid to class, although no food is allowed in the classroom. No food or drink will be allowed in the clinical skills lab.

**Cell Phones/Electronic Equipment:** Cell phones are not to be used during instructional time. Cell phones will be silenced and put away out of sight during class. Electronic devices are not to be used without the permission of the teacher.

**Use of Computers:** Students are to use laptops or Chromebooks only for classroom purposes. Students are not allowed to visit social networking or shopping sites.

**Textbooks:** Instructional materials, including textbooks, are issued by STA on a loan basis and are to be returned at the end of the school year in good condition. Any book, equipment, or material loaned to a student will be charged, at replacement cost, if it is not properly returned.

**Course Regulations:** Summit Technology Academy regulations and guidelines will be followed for classroom behavior and expectations. Adherence to all LSR-7 policies will be enforced.

### **Clinical Skills Lab Guidelines:**

1. Students will act responsibly and respect equipment at all times.
2. Students will use equipment only after proper instruction.

3. Needles/sharps will be handled with care. Used sharps will not be recapped and will be disposed of properly.
4. Students must wear gloves anytime they may potentially have contact with blood or body fluids.
5. No food or drink will be allowed in the lab.

**Clinical Experience:** Students will have the opportunity to be assigned to a clinical placement during the second semester. Students must meet the following program requirements to be assigned to a placement:

1. Adherence to school attendance policy per STA Handbook.
2. Attains an 80% or above for the first semester.
3. Consistently demonstrates professional behavior in both classroom and community settings. Students will be evaluated quarterly using the “Scoring Guide for Program Expectations” and must achieve the “Approaching Competency” or “Competent” levels before clinical assignment will be made.
4. Successful completion of all clinical related documents (i.e. TB skin test, background check, drug screening, immunizations), and required training.

### **Daily Classroom Schedule:**

#### **AM Class**

7:55	Bell Rings
7:55 – 8:05	Complete and Review Beginning Activity
8:05 – 8:50	Class Time
8:55 – 9:00	Professional Pause
9:00 – 9:55	Class Time
9:55 - 10:00	Clean Up and Prepare to Leave, Final Announcements and Dismissal

#### **PM Class**

11:50	Bell Rings
11:50 – 12:00	Complete and Review Beginning Activity
12:00 – 12:50	Class Time
12:55 – 1:00	Professional Pause
1:00 - 1:50	Class Time
1:50 – 1:55	Clean Up and Prepare to Leave, Final Announcements and Dismissal

*This course will be fun with lots of new experiences. We look forward to working with you!!*

